

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A1
TO BY-LAW 2019-160

ADMINISTRATIVE FEES		Current Fees	Amended 2020 Fees	Implementation Date
ADMINISTRATION				
1	Affidavits and Administration of Oaths or Declarations * Yearly fee for pension renewal		\$15.00	
2	Tax Certificate		\$70.00	
3	Tax Bill Reprint		\$5.00	
4	Statement of Account		\$5.00	
5	Tax Late Reminder Notices		\$5.00	
6	Tax bill resend by email		\$5.00	
7	Supplementary tax bills and or apportionment		\$0.00	
8	Utility bill reprint		\$5.00	
9	Utility reminder notice		\$5.00	
10	Utility bill resend by email		\$5.00	
11	Title Search Fee (actual cost)		Actual cost	
12	Registration and Cancellation of tax arrears certificate		\$50.00 + Actual Cost	
	a. First Notice		\$10.00 + postage	
	b. Final Notice		\$10.00 + postage	
	c. Statutory Declaration		\$50.00	
	d. Extension Agreement		\$50.00	
	e. Tax Sale		\$200.00 + Actual Cost	
13	Returned or dishonoured payment		\$25.00	
14	Photocopies - per page		\$0.75	
15	Photocopies colour - per page		\$1.00	
16	Township of Russell Flags		Cost recovery	
17	Township of Russell Maps		Cost recovery	
18	Township of Russell Financial Statements		\$0.00	

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ADMINISTRATIVE FEES		Current Fees	Amended 2020 Fees	Implementation Date
19	Township of Russell Master Plan (available on CD only)	\$15.00		
20	Township of Russell Official Plan Copies			
	a. Copies, if picked up	\$50.00		
	b. Copies, if mailed	\$50.00 + postage		
	c. CD or USB keys format copy, picked up	\$15.00		
	d. CD or USB keys format copy, if mailed	\$15.00 + postage		
21	Township of Russell Zoning By-Law, Copies			
	a. Paper copies, if picked up	\$50.00		
	b. Paper copies, if mailed	\$50.00 + postage		
	c. CD or USB keys format copy, picked up	\$15.00		
	d. CD or USB keys format copy, if mailed	\$15.00 + postage		
22	Left intentionally blank			
23	Freedom of Information Requests	\$5.00		
	a. Photocopies and computer printouts	\$0.20 per page		
	b. Records provided on CD-ROMS, and USB Keys	\$10.00 per CD-ROM / USB Key		
	c. Manually searching a record	\$7.50/15 minutes		
	d. Preparing the record for disclosure, including severing part of the record	\$7.50/15 minutes		
	e. Developing a computer program or other method of producing a record from machine readable record	\$15.00/15 minutes		
	f. Costs, including computer costs that the institution incurs in locating, retrieving, processing and copying the record if those costs are specified in an invoice that the municipality has received.	As per invoice received		
24	Advertising fee for Notice of Decision with respect to Funeral, Burial, and Cremation Services Act, 2002	Cost recovery		
25	Time for by-law officer on supervising clean yard duties from contractor	\$50.00		
26	Online payment fees	Cost recovery		

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ADMINISTRATIVE FEES		Current Fees	Amended 2020 Fees	Implementation Date
27	Integrity Commissioner Complaints (Where a complaint is found to be frivolous, vexatious, or not made in good faith, the fee shall not be refunded)		\$250.00	
28	Advertising fee for tenant space on outdoor pylon sign at the 417 Industrial Park (annual fee)			
	a. 90 x 36 inches (3-year contract)		\$1,800.00	
	b. 90 x 48 inches (3-year contract)		\$2,400.00	
	c. 90 x 36 inches (5-year contract)		\$1,600.00	
	d. 90 x 48 inches (5-year contract)		\$2,150.00	
INDOOR FACILITIES RENTAL RATES				
1	Rental of Gaston R. Patenaude Hall at Town Hall			
	a. Four hours or less (hourly fee)		\$25.00	
	b. Daily fee		\$90.00	

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A2
TO BY-LAW 2019-160

LICENSING FEES - MISCELLANEOUS	Current Fees	Amended 2020 Fees	Implementation Date
1 Marriage Licence		\$135.00	
2 Lottery Licence			
a. Bingo	3% of total proposed prize up to a maximum of \$50 / application		
b. Raffle (Except Catch the Ace)	3% of total proposed prize up to a maximum of \$50 / application		
c. Break Open Tickets	3% of total proposed prize up to a maximum of \$50 / application		
d. Bazaar	i) Wheel of fortune: \$10 per wheel per day; plus ii) Bingo: 3% of proposed prize up to a maximum \$50 / application; plus iii) Raffle: 3% of proposed prize up to a maximum \$50 / application		
e. Raffle "Catch the Ace"	3% of total proposed prize up to a maximum of \$125 / application		
3 Ice Cream Vehicle Licence Fee		\$50.00	

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A2
TO BY-LAW 2019-160

LICENSING FEES - MISCELLANEOUS	Current Fees	Amended 2020 Fees	Implementation Date
4 Transient Traders, Hawkers and Peddlers			
a. Licence fee for a transient trader, hawker or peddler		\$300.00	
5 Mobile Canteen Licence Fee			
		\$500.00	
6 Taxi Licensing Fees			
a. Application Procession Fee			
i. Original License		\$100.00	
ii. Renewal of License		\$50.00	
b. License Fees			
i. Taxicab Driver		\$50.00	
ii. Taxicab Driver - 1 to 10 taxicabs		\$300.00	
iii. Taxicab Owner		\$100.00	
c. Late fee (in addition to license fee)		\$50.00	
d. License Transfer Fees			
i. Taxicab Owner to Taxicab Owner		10% of the true consideration in the sale agreement up to a maximum of \$5,800	
ii. Taxicab Owner - license transfer fee from		\$50.00	
iii. Vehicle to Replacement Vehicle		\$50.00	
e. Replacement or Duplicate Fees			
i. License Plate		\$30.00	
ii. License Certificate		\$20.00	
iii. Photo Identification		\$10.00	
iv. Tariff Card		\$10.00	
f. Inspection Fee per Vehicle			
i. Meter check after initial check		\$20.00	
ii. Vehicle reinspection		\$50.00	

**CORPORATION OF THE TOWNSHIP OF RUSSELL
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 SCHEDULE A3
 TO BY-LAW 2019-160**

CANINE CONTROL FEES	Current Fees	Amended 2020 Fees	Implementation Date
1 Licence Fees			
a. Male Dog		\$25.00	
b. Female Dog		\$25.00	
c. Neutered Male Dog		\$20.00	
d. Spayed Female Dog		\$20.00	
e. Dog owned by blind person and used as his/her guide or lead dog		\$0.00	
f. Late registration fee in addition to license fee		\$10.00	
2 Dog Tag Replacement		\$2.00	
3 Breeding Kennel Licence		\$50.00	
4 Boarding Kennel Licence		\$100.00	
5 Release Fees			
a. First time (fee per day)		\$35.00	
b. Second time (fee per day)		\$45.00	
6 Trap rental	\$15.00 / 5 days		
7 Recreational Kennel		\$50.00	
8 Kennel Licence - Dog Daycare		\$100.00	
9 Advertising Banners at Dog Park			
a. Banner 4'x8' (2 year)		\$800.00	

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A4
TO BY-LAW 2019-160

PUBLIC WORKS FEES	Current Fees	Amended 2020 Fees	Implementation Date
1 ROAD CUT			
a. Road Cut Permit		\$100.00	
i. Ditch cut deposit, including drilling under a road from a ditch (refundable upon a final approval inspection, 1 year after issuance of permit)	\$25 per m ²	\$200.00 minimum	
ii. Gravel road cut deposit, residential or commercial for 50% or less of the travelled portion of the roadway width by 3m or less (refundable upon a final approval inspection, 1 year after the issuance of permit)	\$300.00 plus	\$50 per extra m ²	
iii. Gravel road cut deposit, residential or commercial for 50% or more of the travelled portion of the roadway width by 3m or less (refundable upon a final approval inspection, 1 year after the issuance of permit)		\$600.00 plus \$50 per extra m ²	
iv. Asphalt road cut deposit, residential or commercial for 50% or less of the travelled portion of the roadway width by 3m or less (refundable upon a final approval inspection, 1 year after the issuance of permit)	\$1,000.00 plus	\$100 per extra m ²	
v. Asphalt road cut deposit, residential or commercial for 50% or more of the travelled portion of the roadway width by 3m or less for the full portion of the roadway width (refundable upon a final approval inspection 1 year after the issuance of permit)	\$2,000.00 plus	\$100 per extra m ²	
2 PRIVATE ENTRANCEWAYS (CULVERTS)			
a. Entranceway Permit		\$100.00	
b. Inspection by Public Works Department		\$100.00	

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A5
TO BY-LAW 2019-160

FIRE DEPARTMENT FEES	Current Fees	Amended 2020 Fees	Implementation Date
1 FIRE DEPARTMENT FEES			
1 For responding to false alarms occurring as a result of a failure to maintain a fire alarm system or emergency system: or a a result of work being performed on a fire alarm system or emergency system without notification to the Fire Department of said work: (at the discretion of the Fire Chief or designate) within a calendar year. After 3rd false alarm, a notice requesting proof of a recent certificate of an annual inspection of the system.			
a. First and second false alarms in any calendar		\$0.00	
b. Each subsequent false alarms		\$800.00	
2 Response to hazardous materials incident and spill response:			
a. First hour or any part thereof (per vehicle)		\$450.00	
b. For each additional 1/2 hour or part thereof (per vehicle)		\$225.00	
c. Plus any costs incurred and all clean-up and replacement of fire department equipment at actual cost		Cost recovery	
3 Services rendered at an illegal incident involving assistance to another agency (OPP or RCMP, etc.)			
a. First hour or any part thereof (per vehicle)		\$450.00	
b. For each additional 1/2 hour or part thereof (per vehicle)		\$225.00	
c. Plus any costs incurred and all clean-up and replacement of fire department equipment at actual cost		Cost recovery	

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A5
TO BY-LAW 2019-160

FIRE DEPARTMENT FEES		Current Fees	Amended 2020 Fees	Implementation Date
4	File search, and copy of Incident Reports or support letters		\$75.00	
5	Letter of Conformity to Lawyers, Real estate sales, alcohol and gaming commission of Ontario, and all other letters of Conformity		\$75.00	
6	Inspection report for day care		\$85.00	
7	Inspection for LCBO		\$100.00	
8	Inspection for Non-Profit organizations			
9	Inspections (Includes 2 hrs) Commercial, Industrial, Mutli unit Residential, Group Homes, Motel, Residential real estate purposes or other accredited			
a.	Inspections (includes 2 hrs)		\$100.00	
b.	Plus Cost per hour including research and report time after the first 2 hrs		\$50.00	
c.	Followup Inspections applicable to the 3rd and subsequent followup there after for non-compliance		\$150.00	
10	Fire Safety Plan Review			
a.	First 2 hours of review		\$100.00	
b.	Plus Cost per hour including research and report time after the first 2 hrs		\$50.00	
11	Fire Watch guard (required or upon request)			
a.	1 Truck and 2 firefighters / hour		\$200.00	

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SCHEDULE A5
TO BY-LAW 2019-160

FIRE DEPARTMENT FEES		Current Fees	Amended 2020 Fees	Implementation Date
12	Revisions and approval of distribution site for propane gas as required by TSSA			
a.	Level 1	\$350.00		
b.	Level 2	\$1,000.00		
c.	Plus inspection required as per item			
13	Fire code violations		As per fee's set out in the provincial offences act, 1990	
14	Interest to be imposed on fees overdue by sixty days	1.25% / month		
2	Open Air Burning			
1	Attendance to an unapproved open air burning complaint (Discretion of chief or designate to issue a warning)			
a.	per hour residential	\$477.00		
b.	per hour Commercial	\$477.00		
2	Attendance to an open air burning complaint with permit in place where any violation of the conditions identified on the open air burn permit			
a.	First hour or any part thereof (per vehicle)	\$477.00		
	For each additional 1/2 hour or part thereof (per vehicle)	\$238.00		
b.	replacement of fire department equipment at	Cost recovery		
c.	actual cost			
3	Fire permit	\$25.00		
4	Non-profit organizations events	\$0.00		

CORPORATION OF THE TOWNSHIP OF RUSSELL
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TO BY-LAW 2019-160

FIRE DEPARTMENT FEES	Current Fees	Amended 2020 Fees	Implementation Date
3 Fire Key Box	\$100.00		

**CORPORATION OF THE TOWNSHIP OF RUSSELL
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SCHEDULE A6
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2019-175)**

WASTE MANAGEMENT FEES	Current Fees	Total Fees	In 2020	Amended 2020 Fees	Implementation Date
1 Collection Fees					
a. i) Fixed user fee per unit for the yearly collection of garbage, (See details in By-Law 35-2015) not applicable to users having garbage dumpsters.	\$64.00	\$185.00	\$85.00	\$191.00	January 1, 2020
ii) Fixed user fee per unit for the yearly collection of disposal of garbage a (See details in By-Law 35-2015) not applicable to users having garbage dumpsters.	\$40.00		\$47.00		January 1, 2020
iii) Fixed user fee per unit for the yearly collection of recycling collection and processing (See details in By-Law 35-2015) not applicable to users having garbage dumpsters.	\$75+\$6=\$81		\$59.00		January 1, 2020
b. Fixed user fee per unit for recycling collection and processing for users having garbage dumpsters only	\$75 + \$6 = \$81		\$0.00	\$0.00	4-Nov-2019
c. Subsidized housing. (Centre Urgel, Villa Ste-Therese et Résidence Prescott-Russell)	\$25.00 / week				
d. Tag for additional curbside collection	\$2.00				
e. Ticket for Appliance (special collection weeks)	\$0.00				
f. Ticket for Large item greater than 23 kg (50 lbs) (special collection weeks)	\$0.00				
g. Compost material (special collection weeks)	\$0.00				
h. One extra garbage bag per week- for medical reason. (Need a doctor note and need to be renewed annually)	\$0.00				

CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A6
 TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2019-175)

WASTE MANAGEMENT FEES	Current Fees	Total Fees	In 2020	Amended 2020 Fees	Implementation Date
2 Waste Diversion Fee					
a. Composting bins	sell at cost of the bulk purchase				
b. Blue Box					
a. New residents	Free				
b. replace damage or broken blue box identified "Canton Russell Twp"	Free				
c. extra blue box	7\$				

CORPORATION OF THE TOWNSHIP OF RUSSELL
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SCHEDULE A7
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-013)

TRANSIT FEES	Current Fees	Amended 2020 Fees	Implementation Date
1 One-way	\$15.00 (exact change only)		
2 10-ticket booklet	\$102.00		
3 Monthly pass	\$247.00	\$253.00	February 20, 2020
4 Student monthly pass	\$178.00	\$182.00	February 20, 2020
5 Lost monthly pass	\$8.00		
6 Children five (5) years old and younger	\$0.00		
7 Canadian Institute of the Blind (CNIB) identification card (50% rebate on regular monthly pass)		\$126.50	January 17, 2020
Canadian Institute of the Blind (CNIB) identification card (50% rebate on student monthly pass)		\$91.00	January 17, 2020
Canadian Institute of the Blind (CNIB) identification card (50% rebate on 10-ticket booklets)		\$51.00	January 17, 2020

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 SCHEDULE A8
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POOLS FEES	Other Supporting BL to these fees	DATE - Structure Last Reviewed by Dept	TO DO... (if checked) Dept Revision - more than 5 Yrs	LAST BL # USER FEE BL was Approved or amended	LAST DATE USER FEE BL was Approved or amended	DATE Last implementation	Current Fees	Amended 2020 Fees	Implementation Date
1 Pool Permit	35-2012	08-Jul-19		36-2012	22/05/12		\$50.00		
2 Re-inspection of previously installed pool (fence and security elements only)	35-2012	08-Jul-19		36-2012	22/05/12		\$40.00		
3 Accessory structures (refer to building permit fees by-law)	35-2012	08-Jul-19							

**CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A9
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-022)**

PARKS AND RECREATION FEES	Current Fees	Amended 2020 Fees	Implementation Date
ICE RENTAL RATES			
1 Prime time hourly rate - weekdays after 5:00 p.m and weekends after 7:00 a.m			
a. Township Programs/Youth oriented organizations Plus : Recreation complex surcharge * Total	\$145.00 <u>\$9.00</u> \$154.00	\$145.00 <u>\$18.00</u> \$163.00	1-May-2020
b. Local Junior 'B' hockey team Plus : Recreation complex surcharge * Total	\$170.00 <u>\$10.00</u> \$180.00	\$170.00 <u>\$21.00</u> \$191.00	1-May-2020
c. Adults/Residents Plus : Recreation complex surcharge * Total	\$196.00 <u>\$12.00</u> \$208.00	\$196.00 <u>\$25.00</u> \$221.00	1-May-2020
d. Non-resident Plus : Recreation complex surcharge * Total	\$243.00 <u>\$14.00</u> \$257.00	\$243.00 <u>\$30.00</u> \$273.00	1-May-2020
2 Non-prime time hourly rate - weekdays before 5:00 p.m and weekends before 7:00 a.m.			
a. Any local group Plus : Recreation complex surcharge * Total	\$125.00 <u>\$7.00</u> \$132.00	\$125.00 <u>\$16.00</u> \$141.00	1-May-2020
3 Last-Minute Rental Special Rate			
a. Hourly Fee Plus: Recreation complex surcharge included * Total	\$94.00 <u>\$6.00</u> \$100.00	\$76.50 <u>\$12.00</u> \$88.50	3-Mar-2020

Conditions:

- 1) An individual can make a last-minute reservation within the same day.
- 2) The reservation must be made with a responsible employee of the Parks and Recreation Department prior to your arrival.
- 3) The entire contract must be paid before going on the ice.
- 4) A person aged 18 and over must be present.
- 5) Subject to staff and/or ice time availability.

**CORPORATION OF THE TOWNSHIP OF RUSSELL
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SCHEDULE A9
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-022)**

PARKS AND RECREATION FEES	Current Fees	Amended 2020 Fees	Implementation Date
4 Slab Rental - Hourly Rate + applicable taxes			
a. Sports (rental of 4 hours or less) Plus : Recreation complex surcharge *	\$ 75.00 <u>\$5.00</u>	\$ 75.00 <u>\$9.00</u>	1-May-2020
Total	\$80.00	\$84.00	
b. Event without alcohol + security deposit of \$200.00 Plus : Recreation complex surcharge *	\$695.00 <u>\$41.00</u>	\$695.00 <u>\$87.00</u>	1-May-2020
Total	\$736.00	\$782.00	
c. Event with alcohol + security deposit of \$200.00 Plus : Recreation complex surcharge *	\$989.00 <u>\$59.00</u>	\$989.00 <u>\$124.00</u>	1-May-2020
Total	\$1048.00	\$1,113.00	
5 Cancellation and Refund Guidelines	In accordance with policy		

* The surcharge rate will increase by 6.25%. This program is in it's second year of three.

INDOOR FACILITIES RENTAL RATES

1 Embrun Community Centre Rental Rate	
a. Hall, Kitchen & SOP Bar Services (daily fee)	\$1,156.00
b. Hall, Kitchen & Bar Services (daily fee)	\$309.00
c. Kitchen Only (daily fee)	\$52.00
d. Bar services (5 hours or less)	\$10 per hour
e. Bar services (5 hours or more)	\$7 per hour
2 Palais des Sports Embrun	
a. Four hours or less (hourly fee)	\$25.00
b. Four hours or more	\$165.00
c. Bar services (5 hours or less)	\$10 per hour
d. Bar services (5 hours or more)	\$7 per hour
3 Dr. Frank Kinnaird Community Centre	
a. Four hours or less (hourly fee)	\$25.00
b. Four hours or more	\$165.00
c. Four hours or more with SOP Bar Services (daily fee)	\$465.00
d. Kitchen only (daily fee)	\$52.00
4 Russell Sport & Youth Centre	

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SCHEDULE A9
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-022)**

PARKS AND RECREATION FEES	Current Fees	Amended 2020 Fees	Implementation Date
a. Activity and Meeting Rooms (daily fee)	\$165.00		
b. Meeting Room only (daily fee)	\$90.00		
c. Meeting Room only (hourly fee)	\$25.00		
d. Activity Room only (daily fee)	\$90.00		
e. Activity Room only (hourly fee)	\$25.00		
5 Marionville Community Centre			
a. Hall A & B + Kitchen (daily fee)	\$206.00		
b. Hall A & Kitchen (daily fee)	\$165.00		
c. Hall B & Kitchen (daily fee)	\$90.00		
d. Kitchen Only (daily fee)	\$52.00		
e. Four hours or less (hourly fee)	\$25.00		
f. Bar services (5 hours or less)	\$10 per hour		
g. Bar services (5 hours or more)	\$7 per hour		
6 Community Centre Setup Fees			
If a facility is available and a user requests it for setup and decoration prior to the start of the event, a setup fee for 4 hours shall be applicable.	\$50.00		
7 Cancellation & Refund Guidelines for Special Events			
			In accordance with policy
OUTDOOR FACILITIES RENTAL RATES			
1 Township Programs/Municipal Youth-Oriented Organizations			
a. Lit facilities (hourly fee)	\$17.00	\$ 20.40	1-May-2020
b. Unlit facilities (hourly fee)	\$12.00	\$ 14.40	1-May-2020
2 Adult Leagues/Residents			
a. Lit facilities (hourly fee)	\$21.00	\$ 25.20	1-May-2020
b. Unlit facilities (hourly fee)	\$14.00	\$ 16.80	1-May-2020
3 Non-Residents			
a. Lit facilities (hourly fee)	\$28.00	\$ 33.60	1-May-2020
b. Unlit facilities (hourly fee)	\$17.00	\$ 20.40	1-May-2020
4 Cancellation Fees			
			In accordance with policy
5 Supplies & Equipment Rental Rates			
a. Picnic Tables (cost per event - maximum 3 days)	\$10.00		

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PARKS AND RECREATION FEES	Current Fees	Amended 2020 Fees	Implementation Date
b. Road Barricades (cost per event - maximum 3 days)		\$5.00	
c. Delivery/Pick Up (each way)		\$50.00	
6 Picnic Area or Park Rental Rates			
a. Users wishing to book a park for a picnic or other recreational activity must fill out and sign a permit and detail any special needs such as litter containers, picnic tables, etc. An administration fee will be charged for the issuance of the permit and charges will be applied for supplies and equipment.		\$20.00	
b. Picnic Shelter - Embrun		\$62.00	

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SCHEDULE A9
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-022)**

PARKS AND RECREATION FEES		Current Fees	Amended 2020 Fees	Implementation Date
SWIMMING				
1 Public Swimming				
a.	1. Daily individual swimming pass (children 14 years of age or younger) Plus: Recreation complex surcharge *	\$3.50 <u>0.20</u> \$3.70	\$3.50 <u>0.40</u> \$3.90	1-Apr-2020
	Total			
	2. Daily individual swimming pass (children 14 years of age or older, adults) Plus: Recreation complex surcharge *	\$4.00 <u>0.30</u> \$4.30	\$4.00 <u>0.50</u> \$4.50	1-Apr-2020
	Total			
	3. Individual monthly pass (Adult) Plus: Recreation complex surcharge *	\$ 60.00 <u>\$3.80</u> \$63.80	\$ 60.00 <u>\$7.50</u> \$67.50	1-Apr-2020
	Total			
b.	1. Individual season pass (Adult) Plus: Recreation complex surcharge *	\$70.00 <u>\$4.40</u> \$74.40	\$70.00 <u>\$8.80</u> \$78.80	1-Apr-2020
	Total			
	2. Family monthly pass Plus: Recreation complex surcharge *	\$85.00 <u>\$5.30</u> \$90.30	\$85.00 <u>\$10.60</u> \$95.60	1-Apr-2020
	Total			
c.	Family season pass Plus: Recreation complex surcharge *	\$138.00 <u>\$8.60</u> \$146.60	\$138.00 <u>\$17.30</u> \$155.30	1-Apr-2020
	Total			

* The surcharge rate will increase by 6.25%. This program is in it's second year of three.
ie.: Surcharge for 1 Individual season pass (Adult) in 2019 was \$ 4.40, will be \$8.80 in 2020 and \$13.20 in 2021

**CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
 SCHEDULE A9
 TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-022)**

PARKS AND RECREATION FEES	Current Fees	Amended 2020 Fees	Implementation Date
BOWLING			
1 Public Bowling			
League			
a. Day rate per player for 3 games		\$7.08	
b. Evening rate per player for 3 games		\$7.88	
Groups			
a. Tournament / player / game		\$2.10	
Games			
a. Week days (Friday only 9:30am-4pm)		\$2.89	
b. Weekends and Friday nights		\$3.75	
c. Schools & Daycare (week days only between 9:30am-4 pm; shoes included)		\$3.50	
d. Shoes - regular		\$1.77	
SPORTS DOME			
1 Turf (field) rental (for 1 hour)			
RESIDENT FEES - SEASONAL (October 16 - April 30)			
a. Full field (prime - 5pm - 11pm week days & 7am - 11 pm weekends)		\$175.00	
b. Full field (non-prime - 6am - 5pm & week days)		\$130.00	
c. 1/3 field		\$70.00	
NON-RESIDENT FEES - SEASONAL (October 16 - April 30)			
a. Full field (prime - 5pm - 11pm week days & 7am - 11 pm weekends)		\$210.00	
b. Full field (non-prime - 6am - 5pm & week days)		\$160.00	
c. 1/3 field		\$80.00	
RESIDENT FEES - NON-SEASONAL (May 1 - October 15)			
a. Full field (prime - 5pm - 11pm week days & 7am - 11 pm weekends)		\$105.00	
b. Full field (non-prime - 6am - 5pm & week days)		\$85.00	
c. 1/3 field		\$50.00	
NON-RESIDENT FEES - NON-SEASONAL (May 1 - October 15)			
a. Full field (prime - 5pm - 11pm week days & 7am - 11 pm weekends)		\$125.00	

**CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A9
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-022)**

PARKS AND RECREATION FEES	Current Fees	Amended 2020 Fees	Implementation Date
b. Full field (non-prime - 6am - 5pm & week days)	\$105.00		
c. 1/3 field	\$60.00		
SCHOOLS (located in Russell Township only)			
a. Full field (from September to June, Monday to Friday from 8 am to 3 pm)	\$75.00		
PUBLIC TURF / FIELD			
a. Hourly rate per resident (on the designated time only)	\$5.00		
b. Hourly rate per family (2 adults and 2 children - same address)	\$0.00	\$10.00	1-Jan-2020
c. Family Pass - Jan-April (2 adults and 2 children -same address)	\$0.00	\$150.00	1-Jan-2020
2 Gym passes (includes walking & running track)			
RESIDENT & MUNICIPAL EMPLOYEE FEE			
a. Drop-in	\$10.00		
b. Monthly (Adult)	\$50.00		
c. Monthly (Student 16+)	\$35.00		
d. Monthly (Seniors 55+)	\$40.00		
e. Monthly (13-15 years old with adult (18+) supervision only)	\$35.00		
f. 6 months (Adult)	\$275.00		
g. 6 months (Student 16+)	\$200.00		
h. 6 months (Seniors 55+)	\$220.00		
i. 6 months (13-15 years old with adult (18+) supervision only)	\$200.00		
j. Yearly (Adult)	\$500.00		
k. Yearly (Student 16+)	\$350.00		
l. Yearly (Seniors 55+)	\$425.00		
m. Yearly (13-15 years old with adult (18+) supervision only)	\$350.00		
NON-RESIDENT FEES			
a. Drop-in	\$15.00		
b. Monthly	\$65.00		
c. 6 months	\$375.00		
d. Yearly (Adult - Students 16+ - Seniors 55+)	\$625.00		
3 Multisport court (Tennis/Badminton/Pickleball/Basketball)			
a. Hourly rate (tennis, basketball, pickleball & badminton)	\$25.00		
b. 6 months pass (from 5am to 5pm - non prime time only) for pickle ball & tennis)	\$225.00		

**CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A9
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-022)**

PARKS AND RECREATION FEES	Current Fees	Amended 2020 Fees	Implementation Date
c. Drop-in - (pickle ball & tennis) (must be accompanied by a 6 month pass member who must be present during the rental time.)	\$7.00 per person		
d. Tennis machine rental (available for members and non-members during court rental subject to availability)	\$10.00 per hour		
4 Walking/Running Track			
RESIDENT & MUNICIPAL EMPLOYEE FEE			
a. Drop-in	\$5.00		
b. Monthly (Adult - Students 18+ - Seniors 55+)	\$20.00		
c. Yearly (Adult 18+)	\$100.00		
d. Yearly (Family pass - children up to 18yrs old)	\$220.00		
e. Yearly (Student 13-17)	\$75.00		
e. Yearly (Seniors 55+)	\$75.00		
NON-RESIDENT FEES			
a. Drop-in	\$7.00		
b. Monthly	\$25.00		
c. Yearly (Adult - Student 18+ - Seniors 55+)	\$125.00		
d. Yearly (Family pass - children up to 18yrs old)	\$275.00		
1 Outdoor Signs			
a. 10' X 10'	\$3,000 (per year)		
2 Indoor Banners			
a. 4 X 8 (1 year)	\$500.00		
b. 4 X 8 (3 year)	\$450.00 (per year)		
c. 4 X 8 (5 year)	\$400.00 (per year)		
Sports Dome - Conference Room Rental			
1 Conference Room Rental			
a. Daily fee	\$150.00		
b. Four hours or less (hourly fee)	\$25.00		

CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A9
 TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-022)

PARKS AND RECREATION FEES	Current Fees	Amended 2020 Fees	Implementation Date
DAYCARE			
1 Daycare			
a. Before and after school daycare program			
Day		\$30.00	
Morning		\$8.00	
Night		\$8.00	
Morning and Night		\$16.00	
b. Pre-school daycare program			
Babies (0-18mth) / per day		\$50.00	
Toddlers (18mth - 21/2yrs) / per day		\$36.00	
Preschool (21/2 - 4yrs) / per day		\$36.00	

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A10
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-068)

WATER & SEWAGE RATES	Current Fees	Amended 2020 Fees	Implementation Date
1 Water Service Rates			
a. Single Family Residential Dwellings (includes single family homes, semi-detached, townhouses and duplexes)			
i. Annual Fixed Rate/per dwelling unit		\$344.00	
* ii. Consumption Rate (per cubic meter)*		\$2.860	
b. In-Law Suites in Single Family Residential Dwellings			
i. Annual Fixed Rate/per dwelling unit		\$141.04	
* ii. Consumption Rate (per cubic meter)*		\$2.860	
c. Residential Apartment Buildings, Accessory Apartment in Single Family Residential Dwellings & Residential Multi-Level Condominium Buildings (includes low rise and high rise residential condominium units)			
i. Annual Fixed Rate/per dwelling unit		\$227.04	
* ii. Consumption Rate (per cubic meter)*		\$2.860	
d. Non-Residential & Commercial Buildings - with water meter less than 1.5 inches (includes all commercial, industrial and institutional uses and commercial condominiums)			
i. Annual Fixed Rate/per commercial unit		\$516.00	
* ii. Consumption Rate (per cubic meter)*		\$2.860	
e. Non-Residential & Commercial Buildings - with water meter of 1.5 inches or more (includes all commercial, industrial and institutional uses and commercial condominiums)			
i. Annual Fixed Rate/per commercial unit		\$1,032.00	
* ii. Consumption Rate (per cubic meter)*		\$2.860	

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A10
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-068)

WATER & SEWAGE RATES	Current Fees	Amended 2020 Fees	Implementation Date
1 Water Service Rates (cont'd)			
f. Retirement or Care Facilities (with kitchen)			
i. Annual Fixed Rate/per dwelling unit	\$141.04		
* ii. Consumption Rate (per cubic meter)*	\$2.860		
g. Retirement or Care Facilities (without kitchen)			
i. Annual Fixed Rate/per dwelling unit	\$79.12		
* ii. Consumption Rate (per cubic meter)*	\$2.860		
h. Community Facilities (includes arenas, libraries, parks, community centres and museums owned by the Township)			
i. Annual Fixed Rate/per dwelling unit	\$0.00		
* ii. Consumption Rate (per cubic meter)*	\$2.860		
i. Schools			
i. Annual Fixed Rate	\$1,032.00		
* ii. Consumption Rate (per cubic meter)*	\$2.860		

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A10
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-068)

WATER & SEWAGE RATES	Current Fees	Amended 2020 Fees	Implementation Date
2 Sewage Service Rates			
a. Single Family Residential Dwellings (includes single family homes, semi-detached, townhouses and duplexes)			
i. Annual Fixed Rate/per dwelling unit	\$366.00		
b. In-Law Suites in Single Family Residential Dwellings			
i. Annual Fixed Rate/per dwelling unit	\$150.06		
c. Residential Apartment Buildings, Accessory Apartment in Single Family Residential Dwellings & Residential Multi-Level Condominium Buildings (includes low rise and high rise residential condominium units)			
i. Annual Fixed Rate/per dwelling unit	\$241.56		
d. Non-Residential & Commercial Buildings - with water meter less than 1.5 inches (includes all commercial, industrial and institutional			
i. Annual Fixed Rate/per commercial unit	\$549.00		
e. Non-Residential & Commercial Buildings - with water meter of 1.5 inches or more (includes all commercial, industrial and institutional			
i. Annual Fixed Rate/per commercial unit	\$1,098.00		
f. Retirement or Care Facilities (with kitchen)			
i. Annual Fixed Rate/per dwelling unit	\$150.06		
g. Retirement or Care Facilities (without kitchen)			
i. Annual Fixed Rate/per dwelling unit	\$84.18		
h. Community Facilities (includes arenas, libraries, parks, community centres and museums owned by the Township)			
i. Annual Fixed Rate/per dwelling unit			
i. Schools			
i. Annual Fixed Rate	\$1,098.00		

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A10
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-068)

WATER & SEWAGE RATES	Current Fees	Amended 2020 Fees	Implementation Date
3 Water & Sewer Miscellaneous Charges			
a. Water Service Turning Off Charges (construction or temporary uses)			
i. Hourly rate during township hours	\$100.00		
ii. Hourly rate after township business hours	\$200.00		
b. Water Service Turning On Charges (construction or temporary uses)			
i. Hourly rate during township hours	\$100.00		
ii. Hourly rate after township business hours	\$200.00		
c. Water Service Inspection (per connection)	\$100.00		
d. Water Connection Permit (per connection)			
i. For new construction	\$50.00		
ii. For connection by existing properties plus cost of laterals, materials, etc.	\$250.00		
e. Meter Reading Fee			
i. At the request of a owner or occupant	\$50.00		
ii. Change of ownership (previous owner and new owner)	\$25.00 Previous owner \$25.00 New owner = \$50.00		
f. Water Meter Leak Testing (at request of owner or occupant)	\$50.00		
g. Water Meters			
i. Cost of water units as determined by Council	see attached list of prices (A10-1 Water Meter Prices)		
ii. Installation costs if applicable			
h. Water Arrears Certificate	\$0.00		
i. Other water services, use of hydrants, etc.			
i. Minimum charge	\$30.00		
ii. Hourly rate	\$100.00		

**CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A10
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-068)**

WATER & SEWAGE RATES	Current Fees	Amended 2020 Fees	Implementation Date
j. Late Payment Charges			

**CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
 SCHEDULE A10
 TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-068)**

WATER & SEWAGE RATES	Current Fees	Amended 2020 Fees	Implementation Date
3 Water & Sewer Miscellaneous Charges (cont'd)			
k. Interest When Tax Rolled			
i. Charged at 1.25% monthly from the date of arrears being added to tax account			
l. Sewage Service Charges			
i. Sewage Service Permit			
a. Hourly rate during township business hours		\$100.00	
ii. Sewage Service Inspection			
a. Per connection		\$100.00	
iii. Other Sewage Services			
a. Hourly rate during township business hours		\$100.00	
b. Hourly rate after township business hours plus cost of any materials		\$200.00	
4 Existing Infrastructure			
a. Water Service Charges			
i. Water Turning Off/On			
a. During township business hours (minimum charge)		\$30.00	
b. During township business hours (hourly rate)		\$100.00	
c. After township regular business hours (minimum charge)		\$60.00	
d. After township regular business hours (hourly rate)		\$200.00	
ii. Water Connection Permit		\$50.00	
iii. Water Inspection by Utilities Department (At request of owner or occupant for transfer of ownership)		\$100.00	
iv. Water Meter Leak Testing (at request of owner or occupant)		\$50.00	

**CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A10
TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-068)**

WATER & SEWAGE RATES	Current Fees	Amended 2020 Fees	Implementation Date
4 Existing Infrastructure (cont'd)			
b. Other Water Charges			
i. New water meters			
a. Cost of water meter as determined by Council, plus installation costs if applicable	see attached list of prices (A10-1 Water Meter Prices)		
ii. Use of hydrant, new watermain, flushing, water service thawing			
a. During township business hours (minimum rate)	\$30.00		
b. During township business hours (hourly rate)	\$100.00		
c. After township regular business hours (minimum charge)	\$60.00		
d. After township regular business hours (hourly rate)	\$200.00		
c. Sewage Service Charges			
i. Sewage Connection Permit (per connection)	\$100.00		
ii. Sewage Inspection by Utilities Department (per connection)	\$100.00		
d. Other Sewer Charges			
i. During township business hours (minimum rate)	\$30.00		
ii. During township business hours (hourly rate)	\$100.00		
iii. After township regular business hours (minimum charge)	\$60.00		
iv. After township regular business hours (hourly rate)	\$200.00		
v. Late payment charges			
1.25% monthly on all outstanding amount owing for water & sewage service charges			
vi. Interest when tax rolled			
Charged at 1.25% monthly from the date of arrears being added to the tax account			

**CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
 SCHEDULE A10
 TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-068)**

WATER & SEWAGE RATES	Current Fees	Amended 2020 Fees	Implementation Date
5 New Subdivision and Site Plan			
a. Water Service Charges			
i. Water Service Turning On/Off by Utilities Department		\$30.00	
ii. Water Connection Permit		\$50.00	
iii. Water Inspection by Utilities Department		\$15.00	
iv. Water Service On by Utilities Department		\$30.00	
v. ownership)		\$50.00	
Total water fees payable at time of Building Permit Issuance		\$175.00	
b. Other Water Charges			
i. New Water Meters		see attached list of prices (A10-1 Water Meter Prices)	
a. As determined by Council, plus installation costs if applicable			
c. Sewage Service Charges			
i. Sewage Connection Permit		\$50.00	
ii. Sewage Inspection by Utilities Department		\$15.00	
Total sewer fees payable at time of Building Permit Issuance		\$65.00	
d. Other Water and Sewer Charges			
i. Water and Sewer Connection Permit Payable Under Schedule W (Financial Obligation) of the Subdivision Agreement			
a. Flat fee		\$250.00	
b. Plus cost of laterals, materials, etc.			

**CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
 SCHEDULE A10
 TO BY-LAW 2019-160 (AS AMENDED BY BY-LAW 2020-068)**

WATER & SEWAGE RATES	Current Fees	Amended 2020 Fees	Implementation Date
6 Fire Protection			
<ul style="list-style-type: none"> a i. \$ 34.00 on average assessment of \$332,800 for 2020. Application of the revenue neutral concept calculation will apply for all Township assessments. 	Apply revenue neutral concept to collect \$243,948	Apply revenue neutral concept to collect \$255,406	1-Jan-2020
7 Covid-19 exemptions:			
<ul style="list-style-type: none"> a i. That the late payment charges identified at section 4) d) v) be exempted for the month of May, June and July 2020 			

CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A10-1
 TO BY-LAW 2019-160

WATER METER RATES							Current Fees	Amended 2020 Fees	Implementation Date
Meter Prices									
				<u>Plus:</u>					<u>TOTAL</u>
	<u>Size of meter</u>	<u>Prices</u>	<u>Adapter set</u>	<u>Sub-total</u>	<u>HST 13%</u>				<u>(incl. HST / TPS)</u>
	5/8 x 3/4	\$ 261.00	\$ 11.25	\$ 272.25	\$ 35.40	\$			307.65
	3/4 x 3/4	\$ 288.00	\$ 11.25	\$ 299.25	\$ 38.90	\$			338.15
	1 x 1	\$ 300.00	\$ 18.00	\$ 318.00	\$ 41.34	\$			359.34
	1.5 x 1.5	\$ 698.00	\$ 76.50	\$ 774.50	\$ 100.69	\$			875.19
	2 x 2	\$ 901.00	\$ 85.55	\$ 986.55	\$ 128.25	\$			1,114.80

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
SCHEDULE A11
TO BY-LAW 2019-160

SIGN PERMIT FEES		Current Fees	Amended 2020 Fees	Implementation Date
1	Permit Application Fees		\$0.00	
	a. Permanent sign		\$120.00	
	i. additional sign within same permit application		\$20.00	
	b. Temporary sign - 1st application of the year		\$25.00 / sign	
	c. Variance to the sign by-law		\$200.00	
	d. Variance to the sign by-law after sign is installed without permit		\$400.00	
	e. Removal of a temporary sign without notification to owner			
	i. 1st offence		\$0.00	
	ii. 2nd offence		\$50.00	
	iii. 3rd offence		\$100.00	
	f. Removal of a temporary sign after notification period to owner			
	i. 1st offence		\$50.00	
	ii. 2nd offence		\$100.00	
	iii. sign will not be returned 3rd offence		\$200.00	
	g. Removal of a structural sign after notification period to owner			
	i. 1st offence		\$300.00	
	ii. sign will not be returned 2nd offence		\$400.00	
	iii. sign will not be returned 3rd offence		\$500.00	
	h. Portable Signs		\$25.00 / sign / year	

**CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
 SCHEDULE A12
 TO BY-LAW 2019-160**

WATER CHARGES TO COVER WATER DISTRIBUTION SYSTEM CAPITAL COSTS		Current Fees	Amended 2020 Fees	Implementation Date
1	Castor Street Watermain			
	a. Singles & semis (dwelling unit and dwelling semi-detached)*	\$3,965.93		
	b. Townhouses & Other Multiples (Dwelling duplex, dwelling row house, dwelling street row house and dwelling multiple)	\$3,176.16		
	c. Apartment Units (Dwelling apartment)	\$1,988.16		
	d. Non-Residential - Charge Per Square Meter	\$17.67		
	e. All owners of land who have paid or continue to pay a charge pursuant to By-law 55-2011 shall have the applicable Water Works Rate for their dwelling - single detached unit reduced to \$1,500.00.			

**CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES IMPOSED UNDER THE MUNICIPAL ACT
 SCHEDULE A13
 TO BY-LAW 2019-160**

WATER & SEWER CAPACITY ALLOCATION	Current Fees	Amended 2020 Fees	Implementation Date
1 Fee for Review of Water & Sewer Capacity Allocation Application			
a. Processing Fee for Review of Water and/or Sewer Capacity Allocation Application	\$500.00		
b. Non-successful applications refundable fee	\$500.00		
c. Application for Capacity Allocation for not more than one (1) unit of either Water Capacity or Sanitary Sewer Capacity, or both.	\$0.00		

Date:
User:

lbazinet

2012-01-27

Quick Code Master List

11:50:54 AM Township of Russell

Page:

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Code: Description : 5% HST FED.PORTION \$0.00
Code: DEPRC Description : DEP.: RD CUT/ COUPE DE ROUTE \$0.00
Post to G/L#: 00-301-0000-2405 AP DEPOSIT - ROAD CUT
Code: PRIVA Description : PRIV. APPROACH/ENTRÉE PRIVÉE # \$0.00
Post to G/L#: 00-301-0000-5635 ROADS - PRIVATE APPROACH & INSP. PERMIT
Code: RDCUT Description : RD CUT / COUPURE DE ROUTE # \$30.00
Post to G/L#: 00-301-0000-5630 ROADS - ROAD CUT PERMITS
Code: SURSI Description : SUDV.- ROAD SIGN / PANCARTE \$0.00
Post to G/L#: 00-301-0000-5842 REV. SALE OF ROADS MATERIALS

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
SCHEDULE B1
TO BY-LAW 2019-160

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL		Current Fees	Amended 2020 Fees	Implementation Date
OFFICIAL PLAN AMENDMENTS				
1.	Amendment to the Official Plan of the United Counties of Prescott and Russell	\$600.00		
2.	Amendment to the Official Plan of the Township of Russell	\$3,000.00		
ZONING BY-LAW AMENDMENTS				
3.	Minor Zoning By-law Amendment ¹	\$1,500.00		
4.	Major Zoning By-law Amendment ¹	\$2,000.00		
5.	Removal of a Holding Provision	\$600.00		
6.	Temporary Use By-law	\$750.00		
7.	Removal of temporary Use By-Law	\$600.00		
8.	Minor Variance or Authorization	\$650.00		
LAND SEVERANCE				
9.	Land Severance	\$650.00		
10.	Parkland conveyance, transfer or cash-in-lieu – Residential and Other (Creation of a New Lot)		Refer to parkland conveyance by-law	
11.	Parkland conveyance, transfer or cash-in-lieu – Commercial or Industrial (Creation of a New Lot)		Refer to parkland conveyance by-law	

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
SCHEDULE B1
TO BY-LAW 2019-160

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL		Current Fees	Amended 2020 Fees	Implementation Date
SITE PLAN CONTROL				
12.	Site Plan Agreement - Base Application Fee	Residential Base fee: \$115.00 / dwelling unit (Minimum of \$1,000.00) + Deposit for Plans and Studies Review and Inspection ⁵ Non-Residential Base fee: \$1,000.00 + Deposit for Plans and Studies Review and Inspection ⁵		
13.	Amendment to an Approved Site Plan Agreement - Base Application Fee	\$300.00 + Deposit for Plans and Studies Review and Inspection ⁵		
14.	Deposit for Minor Plans and Studies Review and Inspection (Site Plan Control or Site Plan Control Amendment Agreement) ²	\$1,000.00 deposit due at submission of application All Engineering Plans and Studies Review and Work Surveillance fees incurred over and above the deposited amount in the review of plans and studies are required to be paid by the applicant prior to signature of the agreement ⁵		
15.	Deposit for Major Plans and Studies Review and Inspection (Site Plan or Site Plan Amendment Agreement) ²	\$3,000.00 deposit due at submission of application All Engineering Plans and Studies Review and Work Surveillance fees incurred over and above the deposited amount in the review of plans and studies are required to be paid by the applicant prior to signature of the agreement ⁵		

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
SCHEDULE B1
TO BY-LAW 2019-160

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL		Current Fees	Amended 2020 Fees	Implementation Date
SITE PLAN CONTROL (CONT'D)				
16.	Engineering Plans and Studies Review and Work Surveillance (Site Plan agreement)	\$125 / hour for review of engineering plans (plus HST) + Actual cost incurred in the external review of additional plans or studies + \$300.00 per site visit (plus HST), balance after application of the Deposit for Plans and Studies Review payable at the signature of the agreement ⁵		
17.	Planning Administration Fees (Site Plan Agreement)	20% of the Base Application Fee, payable at the signature of the agreement ⁵		
18.	Township Administration Fees (Site Plan Agreement)	20% of the Base Application Fee, payable at the signature of the agreement		
19.	Legal Fees for Registration (Site Plan Agreement)	Actual cost of legal fees for registration of the agreement (including HST), payable at the signature of the agreement		
20.	Request for Partial or Full Release of Financial Securities (Site Plan Agreement)	\$75.00		
21.	Parkland conveyance, transfer of Parkland – Residential and Other	See parkland conveyance by-law		
22.	Parkland conveyance, cash-in-lieu of Parkland – Residential and Other	See parkland conveyance by-law		
23.	Parkland conveyance, transfer or cash-in-lieu of Parkland - Commercial or Industrial	See parkland conveyance by-law		
24.	Development Agreement - Residential or other uses	\$1,000.00		

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
SCHEDULE B1
TO BY-LAW 2019-160

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL		Current Fees	Amended 2020 Fees	Implementation Date
PLAN OF SUBDIVISION				
25.	Draft Plan of Subdivision			
	Draft Plan of Subdivision - Preliminary review and consideration	\$1,500.00		
Subdivision Approval Fees - per phase				
		\$2,000.00		
a.	1 to 29 residential lots - Base Application Fee	+ Engineering Plans and Studies Review and Work Surveillance, Township and Planning Administration Fees, and Legal Fees		
		\$2,500.00		
b.	30 to 249 residential lots - Base Application Fee	+ Engineering Plans and Studies Review and Work Surveillance, Township and Planning Administration Fees, and Legal Fees		
		\$3,000.00		
c.	250 or more residential lots - Base Application Fee	+ Engineering Plans and Studies Review and Work Surveillance, Township and Planning Administration Fees, and Legal Fees		
		\$60.00 / non-residential lot; Minimum of \$1,500.00, Maximum of \$2,500.00		
d.	Non-residential uses - Base Application Fee	+ Engineering Plans and Studies Review and Work Surveillance, Administration, and Legal Fees		
26.	Engineering Plans and Studies Review and Work Surveillance	\$325.00 per residential lot (plus HST), payable at the signature of the agreement		

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
SCHEDULE B1
TO BY-LAW 2019-160

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL		Current Fees	Amended 2020 Fees	Implementation Date
PLAN OF SUBDIVISION (CONTINUED)				
27.	Planning Administration Fees per Phase (Subdivision Agreement)	20% of the Base Application Fee, payable at the signature of the agreement		
28.	Township Administration Fees per Phase (Subdivision Agreement)	10% of the Base Application Fee, payable at the signature of the agreement		
29.	Request for Partial or Full Release of Financial Securities (Subdivision)	\$75.00		
30.	Parkland conveyance, transfer of Parkland – Residential and Other	Refer to parkland conveyance by-law		
31.	Parkland conveyance, cash-in-lieu of Parkland - Residential and Other	Refer to parkland conveyance by-law		
32.	Parkland conveyance, transfer or Cash-in-lieu of Parkland – Commercial or Industrial	Refer to parkland conveyance by-law		
33.	Extension of Draft Plan of Subdivision conditions	\$350.00		
34.	Red line changes (Draft Plan of Subdivision)	\$350.00		
35.	Legal Fees for Registration per Phase (Subdivision Agreement)	Actual cost of legal fees (plus HST) for registering the agreement, payable at the signature of the agreement		

**CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
 SCHEDULE B1
 TO BY-LAW 2019-160**

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL		Current Fees	Amended 2020 Fees	Implementation Date
PRE-SERVICING AGREEMENT				
36.	Pre-Servicing Agreement	\$700.00 + Administration and Legal Fees		
37.	Township Administration Fees per Phase (Pre-Servicing Agreement)	\$100.00, payable at the signature of the agreement		
38.	Planning Administration Fees per Phase (Pre-Servicing Agreement)	\$150.00, payable at the signature of the agreement		
39.	Legal Fees for Registration per Phase (Pre-Servicing Agreement)	Actual cost of legal fees (plus HST) for registering the agreement, payable at the signature of the agreement		
PART LOT CONTROL				
40.	Request for Partial or Full Release of Financial Securities (Pre-Servicing Agreement)	\$75.00		
41.	Removal of Part Lot Control	\$350.00 + Applicant assumes all Legal, Engineering and Surveying Fees		

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
SCHEDULE B1
TO BY-LAW 2019-160

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL		Current Fees	Amended 2020 Fees	Implementation Date
PLAN OF CONDOMINIUM				
42.	Plan of Condominium - Base application fee	\$100.00 / dwelling unit; Minimum of \$1,500.00; Maximum of \$2,000.00 + Engineering Plans and Studies Review and Work Surveillance deposit ⁵		
43.	Plan of Condominium Exemption	\$500.00		
44.	Engineering Plans and Studies Review and Work Surveillance (Plan of Condominium)	\$2,000.00 deposit due at submission of application \$125/hour for review of engineering plans (plus HST) + Actual cost incurred in the external review of additional plans or studies + \$300.00 per site visit (plus HST), balance after application of the Deposit for Plans and Studies Review payable prior to signature of the agreement		
45.	Planning Administration Fees (Plan of Condominium)	20% of the Base Application Fee, payable at the signature of the agreement		
46.	Township Administration Fees (Plan of Condominium)	10% of the Base Application Fee, payable at the signature of the agreement		
47.	Legal Fees for Registration (Plan of Condominium)	Actual cost of legal fees (plus HST) for registering the agreement, payable at the signature of the agreement		

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
SCHEDULE B1
TO BY-LAW 2019-160

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL		Current Fees	Amended 2020 Fees	Implementation Date
OTHER FEES				
48.	Lifting of 0.30 metre Reserve	\$200.00 + Applicant assumes all Legal and Surveying Fees		
49.	Encroachment	\$300.00 + Applicant assumes all Legal, Engineering and Surveying Fees		
50.	Cash-in-lieu of Parking	\$1,500.00 per parking space exempted		
51.	Dedication of a Public Highway	\$100.00 + Applicant assumes all Legal, Engineering and Surveying Fees		
52.	Compliance Report (check of outstanding permits, violations, etc.)	\$80.00		
53.	Confirmation of Permitted Uses	\$60.00		
54.	Written Replies to Inquiries and/or Written Opinions	\$80.00		
55.	Peer Review or Engineering Plans and Studies Review and Work Surveillance	\$2,500.00 deposit to be paid at the time of application \$125 / hour for review of engineering plans (plus HST) + Actual cost incurred in the external review of additional plans or studies + \$300.00 per site visit (plus HST), balance after application of the Deposit for Plans and Studies Review payable by the applicant prior to signature of the agreement or before a final decision is taken where no agreement is required		
56.	Ontario Municipal Board (OMB) Hearing	Where the Township attends an Ontario Municipal Board hearing on behalf of the applicant, the applicant shall pay all legal costs incurred by the Township, including solicitor's fees and disbursements, preparation for and attendance at the hearing. Maximum legal fees \$10,000.00		

CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
SCHEDULE B1
TO BY-LAW 2019-160

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL		Current Fees	Amended 2020 Fees	Implementation Date
OTHER FEES (CONT'D)				
57.	Green Energy Act Applications	\$1,500.00		
58.	Aggregate Resources Act License Applications	\$1,000.00		
59.	Signs ⁴			
	a. Large (32 square feet)	\$280.00		
	b. Moyenne (24 square feet)	\$200.00		
	c. Small (8 square feet)	\$85.00		
60.	Solar Panel Projects			
	a. Municipal Council Support Resolution	\$100.00		
	b. Zoning Forms - Under 10kW	\$75.00		
	c. Zoning Forms - Over 10kW, under 1mW	\$350.00		
	d. Zoning Forms - Over 1mW	\$1,500.00		
61.	Wireless Installation			
	a. Application Processing Fee	\$500.00		
	Protocol fees:			
	b. Designated Installation	\$2,500.00		
	c. Non Designated Installation	\$5,000.00		
	d. Small sign fee (in public notification process)	\$85.00		

**CORPORATION OF THE TOWNSHIP OF RUSSELL
 FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
 SCHEDULE B1
 TO BY-LAW 2019-160**

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL	Current Fees	Amended 2020 Fees	Implementation Date
OTHER FEES (CONT'D)			
e. Compliance Testing Fee			
- When applicable, fee applicable to conduct compliance testing to standard (e.g. Safety Code 6)	Cost recovery + 20% administration fees		
f. Annual Leasing fees:			
- Township building / Structure (e.g. Water Tower)	\$20,000 / yr		
g. Township land:			
i. Proponent Tower (Urban)	\$15,000 / yr		
ii. Proponent Tower (Rural)	\$10,000 / yr		
h. Co-shares on an existing tower	\$5,000 / yr		
i. Annual renewal fee	\$100.00 / yr		
j. Annual Site Fee (Non-Township land/structure)	\$100.00 / yr / antenna		
h. All other costs incurred by Township for the Proponent	Cost recovery + 20% administration fees		

**CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
SCHEDULE B1
TO BY-LAW 2019-160**

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL	Current Fees	Amended 2020 Fees	Implementation Date
<p>1 A Minor Zoning By-law Amendment applies to the following:</p> <ul style="list-style-type: none"> - Any zoning amendment to change a yard setback requirement (front, interior/exterior side, or rear), lot frontage or lot area - Any zoning amendments required as a condition of a "dwelling surplus to a farming operation" severance - Extension of a zoning boundary to reflect the addition of lands to existing property - Applying a holding symbol <p>A Major Zoning By-law Amendment shall mean all other amendments</p>			
<p>2 Deposit for Minor Plans and Studies Review and Inspection applies to all Site Plan control applications and site plan control amendment applications where the estimated cost of site works is less than \$15,000. The estimated value of site works must be verified by the Township Engineer.</p> <p>Deposit for A-Major Site Plan Plans and Studies Review applies to all site plan control applications and site plan control amendment applications where the estimated cost of site works is \$15,000 or greater. The estimated value of site works shall be verified by the Township Engineer.</p>			
<p>3 A revision of a Draft Plan of Subdivision consists of changes which, in the opinion of the Approval Authority, are significant enough to require the plan of subdivision to be re-circulated.</p>			
<p>4 Signs: Signs are required for the following development applications: Official Plan Amendments, Zoning By-law Amendments, Site Plan Control, Plans of Subdivision, Plans of Condominium, Part Lot Control, and Minor Variances. Sign fees are not included in the base application fee listed above for these applications. The size of the sign required shall be determined solely by the Township of Russell. Where additional signs are deemed to be required by the Township, the applicant shall be responsible for the additional sign fees as above.</p>			
<p>5 CANCELLATION OF A SITE PLAN CONTROL APPLICATION, SITE PLAN CONTROL AMENDMENT APPLICATION, SUBDIVISION APPLICATION, OR CONDOMINIUM APPLICATION:</p> <p>Fees will be refunded and charged, upon authorization of the Director of Planning, on the following basis:</p> <p>Before preparation of the public notification: 80% of the Base Application Fee (does not include Engineering Plans and Studies Review and Work Surveillance costs, administration, legal or inspection fees), 100% of the Sign Fee, and 100% of the deposit shall be returned if a request is received by the Planning Department prior to preparation of the public notification (sign) and before review of the application has begun.</p> <p>After review of the application has begun: The Base Application Fee and Sign Fee are non-refundable. The deposit shall be refunded based on a cost recovery basis; Engineering Plans and Studies Review and Work Surveillance costs, and other costs for legal, administrative, and/or inspection fees incurred prior to the request for cancellation shall be recovered and any remaining balance will be refunded to the applicant. Any outstanding balance, if the costs incurred exceed the deposit amount, must be paid by the applicant within 30 days of written notice of the outstanding balance. If a request is received prior to preparation of a Site Plan Agreement or Site Plan Amendment Agreement no Township Administrative Fees, Planning Administrative Fees or legal fees (for the cost of registering the agreement) will be charged.</p> <p>After preparation of the Site Plan Agreement or Site Plan Amendment Agreement: The Base Application Fee and Sign Fee are non-refundable. The deposit shall be refunded based on a cost recovery basis; Engineering Plans and Studies Review and Work Surveillance costs, the Township Administrative Fees, the Planning Administration Fees and other costs for legal, administrative, and/or inspection fees incurred prior to the request for cancellation shall be recovered and any remaining balance will be refunded to the applicant. Any outstanding balance, if the costs incurred exceed the deposit amount, must be paid by the applicant within 30 days of written notice of the outstanding balance.</p>			

**CORPORATION OF THE TOWNSHIP OF RUSSELL
FEES AND CHARGES UNDER THE ONTARIO PLANNING ACT
SCHEDULE B1
TO BY-LAW 2019-160**

TARIFF OF FEES FOR THE PROCESSING OF APPLICATIONS MADE IN RESPECT OF PLANNING MATTERS IN THE TOWNSHIP OF RUSSELL	Current Fees	Amended 2020 Fees	Implementation Date
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REFUNDS OF MINOR VARIANCE, ZONING BY-LAW AMENDMENT, AND OFFICIAL PLAN AMENDMENT APPLICATION FEES

Base Application Fees will be refunded, upon authorization of the Director of Planning and Building, on the following basis:

- Eighty percent (80%) of the base application fee (does not include engineering review, administration, legal or inspection fees) shall be returned if a request for a refund is received by the Planning Department prior to the preparation of the circulation and public notification.
- Forty percent (40%) of the base application fee (does not include engineering administration, legal or inspection fees) shall be returned if a request for a refund is received by the Planning Department prior to preparation of the report to the Planning Advisory Committee, the Committee of Adjustment, or Council.

- The base application fee (does not include engineering, administration, legal or inspection fees) is non-refundable in the request for cancellation of the application is received by the Planning Department after preparation of the report to the Planning Advisory Committee, the Committee of Adjustment, or Council.

- Engineering, legal, administrative, and/or inspection fees may be refunded at the discretion of the Director of Planning so as to ensure that the Township's costs are recovered.

FEE REDUCTION FOR MULTIPLE APPLICATIONS

Each Planning Application Fee (not including parkland dedication fees) will be reduced by ten percent (10%) if two or more of the following planning applications: Official Plan Amendment, Zoning By-law Amendment, Site Plan Control, Plan of Subdivision, Land Severance, and/or Plan of Condominium, are submitted at the same time and for the same lands (e.g. Major Zoning By-law Amendment and Site Plan Control Application: \$2,000.00 + \$1,000.00 = \$3,000.00 - 10% = \$2,700.00).

Note: Plans and Studies Review, Engineering, Administration and Legal fees, as well any required deposits are not subject to this reduction.

CORPORATION OF THE TOWNSHIP OF RUSSELL
 SCHEDULE C1
 TO BY-LAW 2020-034
 FEES AND CHARGES
 UNDER THE DEVELOPMENT CHARGES ACT

DEVELOPMENT CHARGES	Current January 2020 Fees							Implementation Date	Amended July 2020 Fees							Implementation Date
	Residential charge by Unit Type						Non-Residential (per ft ² of Gross Floor Area)		Residential charge by Unit Type						Non-Residential (per ft ² of Gross Floor Area)	
	Singles & Semis	Apartments - 2 Bedrms +	Appartment - Bachelor and 1 Bedroom Units	Other Multiples	Special Care/Special Needs Dwelling Units				Singles & Semis	Apartments - 2 Bedrms +	Appartment - Bachelor and 1 Bedroom Units	Other Multiples	Special Care/Special Needs Dwelling Units			
Administration	\$133	\$72	\$52	\$82	\$41	\$0.04	1-Jan-20	\$134	\$73	\$53	\$83	\$41	\$0.04	1-Jul-20		
Police Services	\$37	\$21	\$14	\$23	\$11	\$0.01	1-Jan-20	\$37	\$21	\$14	\$23	\$11	\$0.01	1-Jul-20		
By-Law Enforcement	\$15	\$9	\$6	\$10	\$4	\$0.00	1-Jan-20	\$15	\$9	\$6	\$10	\$4	\$0.00	1-Jul-20		
Fire Services	\$734	\$400	\$289	\$453	\$231	\$0.22	1-Jan-20	\$742	\$404	\$292	\$458	\$234	\$0.22	1-Jul-20		
Roads and Related	\$2,533	\$1,377	\$996	\$1,562	\$797	\$0.74	1-Jan-20	\$2,561	\$1,392	\$1,007	\$1,579	\$806	\$0.75	1-Jul-20		
Parks and Recreation	\$4,406	\$2,398	\$1,732	\$2,717	\$1,386	\$0.30	1-Jan-20	\$4,454	\$2,424	\$1,751	\$2,747	\$1,401	\$0.30	1-Jul-20		
Library Services	\$511	\$278	\$202	\$315	\$161	\$0.03	1-Jan-20	\$517	\$281	\$204	\$318	\$163	\$0.03	1-Jul-20		
Total - Township Wide Services	\$8,369	\$4,555	\$3,291	\$5,162	\$2,631	\$1.34		\$8,460	\$4,604	\$3,327	\$5,218	\$2,660	\$1.35			
Sewer Services	\$4,428	\$2,407	\$1,739	\$2,729	\$1,393	\$1.60	1-Jan-20	\$4,477	\$2,433	\$1,758	\$2,759	\$1,408	\$1.62	1-Jul-20		
Water Services	\$4,811	\$2,616	\$1,891	\$2,964	\$1,512	\$1.76	1-Jan-20	\$4,864	\$2,645	\$1,912	\$2,997	\$1,529	\$1.78	1-Jul-20		
Total Urban Services	\$9,239	\$5,023	\$3,630	\$5,693	\$2,905	\$3.36		\$9,341	\$5,078	\$3,670	\$5,756	\$2,937	\$3.40			
GRAND TOTAL RURAL AREA	\$8,369	\$4,555	\$3,291	\$5,162	\$2,631	\$1.34		\$8,460	\$4,604	\$3,327	\$5,218	\$2,660	\$1.35			
GRAND TOTAL URBAN AREA	\$17,608	\$9,578	\$6,921	\$10,855	\$5,536	\$4.70		\$17,801	\$9,682	\$6,997	\$10,974	\$5,597	\$4.75			

* Modification as per Section 10.1 of by-law 2016-148 for DC charges as amended by by-law 2019-090.

Note: The sewer and water charges are not levied in Limoges.
 Note: Charges subject to index provisions of the by-law.